

Email: info@kbncollege.ac.in

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS) (KBN COLLEGE)

(Sponsored by: S.K.P.V.V. Hindu High Schools' Committee)
Kothapeta, Vijayawada – 520 001.
Affiliated to Krishna University, Machilipatnam
Accredited with 'A' Grade in Cycle 3 by NAAC

INTERNAL QUALITY ASSURANCE CELL

MEETING MINUTES - 2023-24

Minutes of the 1st Meeting of Internal Quality Assurance Cell (IQAC) held on 21st June, 2023 with the Principal, Vice-Principals, IQAC Coordinator and other members of the committee to discuss the following agenda:

Agenda:

- 1. Action taken report of the last meeting of the IQAC for the academic year 2022-23.
- 2. Composition of the IQAC for the year 2023-24
- 3. Proposed activities for the academic year 2023-24.
- 4. Any other matter with the permission of the chair.

Resolutions:

- 1. (i) The faculty published around 10 Research Articles in UGC CARE Listed Journals.
 - (ii) Introduced 20 Single Major Honours during Academic Year the year 2023-24.
- 2. A committee was constituted with the following members (Enclosed) for the Academic Year the year 2023-24.
- 3. Resolved to give directions to all the HoDs and In-charges to prepare a tentative schedule to conduct the activities for the academic year 2023-24.
- 4. It is resolved to instruct the Department Heads and In-charges and Criteria In-charges to document the department activities to prepare SSR for IV Cycle.

PRINCIPAL

Kakaraparthi Bhavannarayana College

MANAWADA-1.





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<u>NAME</u>	DESIGNATION	<u>SIGNATURE</u>
Dr. V. Narayana Rao	Principal	1 12 00
Sri PL Ramesh	Vice-Principal	Rec
Dr. M. Venkateswara Rao	Vice-Principal	Aug
Dr. G. Krishnaveni	IQAC Coordinator	avers.
Smt. Shamim	Asst. IQAC Coordinator	S.
Sri P. Ravindra	Head, Dept. of Computer Science & In-	T, A
SITT. Raymara	Charge-Criteria-1	Journ My
Dr. G. Nagaraju	Head, Dept. of Telugu	a de lam
Dr. H. Narendra Kumar	Head, Dept. of English	Africa.
Smt. J. Janaki	Head, Dept. of Hindi	J. Fanake
Sri N. Hemanth Kumar	Head, Dept. of Commerce & Management	
	In-Charge-Criteria-6	MHYCELLOY
Ms. P. Kalma Begum	Head, Dept. of Mathematics	Kak.
Smt. Ch. Radhika	In-charge, Dept. of Statistics	an Marchi
Sri R. Uday Kumar	In-Charge, Dept. of Physics & Electronics	F. Cly O
Sri Sk. Ismaiel Ali Basha	Head, Dept. of Botany	C.J. A. Bedo
Ms. M. Sahithi	Head, Dept. of Zoology	N Sahithe
Sri A. Ravi Kiran	Head, Dept. of MBA	d. Ku Q.
Sri VTR Pavan Kumar	Head, Dept. of MCA	Tr.
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Goulla
Dr. K. Kiran Kumar	In-Charge-Criteria-3	K. Giran kuman
Sri V. Suresh	In-Charge-Criteria-4	ulun
Captain KPTV Bhaskar	In-Charge-Criteria-5	(C)
Smt. O. Sailaja	In-Charge-Criteria-7	Ci.



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INTERNAL QUALITY ASSURANCE CELL

MEETING MINUTES - 2023-24

Minutes of the II Meeting of Internal Quality Assurance Cell (IQAC) held on 4th September, 2023 with the Principal, Vice-Principals, IQAC Coordinator and other members of the committee to discuss the following agenda

Agenda:

- 1. Action taken report of the 1st meeting of IQAC
- 2. Preparation and data submission of IIQA & SSR
- 3. Conduct Collaborative Seminars by the Departments
- 4. Any other matter with the permission of the chair

Resolutions:

- 1. (i) The Principal approved the constituted Committee of IQAC for the Academic Year 2023-24.
 - (ii) All the HoDs / In-Charges are prepared the tentative schedule for the Department Activities and the same was submitted to the IQAC.
 - (iii) HoDs / Criteria In-Charges are doing the Documentation Process for SSR preparation.
- 2. IIQA was submitted to NAAC on 26th August, 2023 and documentation for SSR is in process.
- **3.** Resolved to conduct National Seminars by the Departments of Commerce, Computer Science and Chemistry.

M.B.A.

PRINCIPAL

Kakaraparthi Bhavannarayana Gellege

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Dr. V. Narayana Rao	Principal	Ras
Sri PL Ramesh	Vice-Principal	Alm
Dr. M. Venkateswara Rao	Vice-Principal	Ry
Dr. G. Krishnaveni	IQAC Coordinator	a. vseu.
Smt. Shamim	Asst. IQAC Coordinator	S.
Sri P. Ravindra	In-Charge-Criteria-1	2 aminut
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Goultur
Dr. K. Kiran Kumar	In-Charge-Criteria-3	K. Wirom Krumal
Sri V. Suresh	In-Charge-Criteria-4	Win
Captain KPTV Bhaskar	In-Charge-Criteria-5	Jean
Sri N. Hemanth Kumar	In-Charge-Criteria-6	Wall course
Smt. O. Sailaja	In-Charge-Criteria-7	R



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INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES - 2023-24

Minutes of the 3rd Meeting of Internal Quality Assurance Cell (IQAC) held on 20th December, 2023 with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee to discuss the following agenda.

Agenda:

ESTD: 1965

- 1. Action taken report of the 2nd meeting of IQAC.
- 2. Submission of SSR
- 3. Registration & Preparation of Data for NIRF
- 4. Any other matter with the permission of the chair

Resolution:

- 1. (i) IIQA was approved by the NAAC on 26th September, 2023.
 - (ii) The Departments of Commerce, Computer Science and Chemistry organized the following list of National Seminars.
 - Two-Day National Seminar on "Artificial Intelligence in Chemistry: Current Trends & Future Directions (NSAIC-2023)" in collaboration with APSCHE & Krishna University, Machilipatnam was organized by Department of Chemistry (UG & PG) on 22nd & 23rd November, 2023.
 - Workshop on 'Cyber Security & Ethical Hacking' was organized by Department of Computer Science & Applications from 16th to 18th November, 2023. Resource Person: Mr. P.V.N Raghavendra, Senior Security Analyst, CTO, Head, Research and Development Center, Chennai.
 - ICSSR Sponsored Two-Day National Seminar on 'The Existing Opportunities Facilitating the Preservation, Promotion and Dissemination of Tribal in India' was organized by Department of Commerce & Management on 17th & 18th November, 2023.
- 2. SSR was submitted on 28th November, 2023.
- 3. Resolved to collect the Data for the submission of NIRF 2024.



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MEMBERS PRESENT:

ESTD: 1965

NAME	<u>DESIGNATION</u>	<u>SIGNATURE</u>
Dr. V. Narayana Rao	Principal	Rad
Sri PL Ramesh	Vice-Principal	Min
Dr. M. Venkateswara Rao	Vice-Principal	100
Dr. G. Krishnaveni	IQAC Coordinator & NIRF Nodal Officer	avery.
Smt. Shamim	Asst. IQAC Coordinator	S
Sri P. Ravindra	In-Charge-Criteria-1	James
Smt. P. Gowthami Devi	În-Charge-Criteria-2	Gouthi
Dr. K. Kiran Kumar	In-Charge-Criteria-3	k. Kiromemon
Sri V. Suresh	In-Charge-Criteria-4	Wen
Captain KPTV Bhaskar	In-Charge-Criteria-5	too
Sri N. Hemanth Kumar	In-Charge-Criteria-6	Only cerrary)
Smt. O. Sailaja	In-Charge-Criteria-7	de





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INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES - 2023-24

Minutes of the 4th Meeting of Internal Quality Assurance Cell (IQAC) held on 12th January 2024 with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber at 1: 00 PM to discuss the following agenda.

Agenda:

ESTD: 1965

- 1. Action taken report of the 3rd meeting of IQAC.
- 2. DVV Clarifications received from NAAC
- 3. Department PPTs
- 4. Any other matter with the permission of the chair

Resolution:

- 1. With the regard of SSR submission, it is resolved to instruct all the departments to keep their documents ready for internal inspection.
- 2. DVV Clarifications were successfully submitted within the deadline
- 3. Resolved to instruct the HODs to prepare the Department PPTs for the presentation in the Principal's chamber

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MEMBERS PRESENT:

ESTD: 1965

NAME	DESIGNATION	SIGNATURE
Dr. V. Narayana Rao	Principal	Was.
Sri PL Ramesh	Vice-Principal	Ph
Dr. M. Venkateswara Rao	Vice-Principal	NOU
Dr. G. Krishnaveni	IQAC Coordinator & NIRF Nodal Officer	a. Voeny.
Smt. Shamim	Asst. IQAC Coordinator	S2
Sri P. Ravindra	In-Charge-Criteria-1	Jaminot
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Gaultu
Dr. K. Kiran Kumar	In-Charge-Criteria-3	k. Kirankmar When
Sri V. Suresh	In-Charge-Criteria-4	When
Captain KPTV Bhaskar	In-Charge-Criteria-5	Xes/
Sri N. Hemanth Kumar	In-Charge-Criteria-6	OH Greenast
Smt. O. Sailaja	In-Charge-Criteria-7	& L





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INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES - 2023-24

Minutes of the 5th Meeting of Internal Quality Assurance Cell (IQAC) held on 27th January 2024 with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber at 1: 00 PM to discuss the following agenda.

Agenda:

ESTD: 1965

- 1. Action taken report of the 4th meeting of IQAC.
- 2. Peer Team Visit
- 3. Internal Inspection
- 4. Any other matter with the permission of the chair

Resolutions:

- 1) (i) DVV is submitted and SSR report was generated in the NAAC Portal
 - (ii) All the HODs prepared their Department PPTs and presented
- 2) A tentative schedule of the Peer team visit is discussed and the Conveners of the Clubs and Committees are instructed to inform the Parents, Scholars, Employers and OLD Student regarding the same

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Dr. V. Narayana Rao	Principal	Ra
Sri PL Ramesh	Vice-Principal	Mai-
Dr. M. Venkateswara Rao	Vice-Principal	UNI
Dr. G. Krishnaveni	IQAC Coordinator & NIRF Nodal Officer	G. Wein
Smt. Shamim	Asst. IQAC Coordinator	
Sri P. Ravindra	In-Charge-Criteria-1	James Of Marine
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Goullai
Dr. K. Kiran Kumar	In-Charge-Criteria-3	k. Kiromkmar
Sri V. Suresh	In-Charge-Criteria-4	Ulm
Captain KPTV Bhaskar	In-Charge-Criteria-5	X D
Sri N. Hemanth Kumar	In-Charge-Criteria-6	Only verval
Smt. O. Sailaja	In-Charge-Criteria-7	B



ESTD: 1965

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INTERNAL QUALITY ASSURANCE CELL **MEETING MINUTES - 2023-24**

Minutes of the 6th Meeting of Internal Quality Assurance Cell (IQAC) held on 19th February 2024, with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber at 4: 00 PM to discuss the following agenda.

Agenda:

- Action taken report of the 5th meeting of IQAC.
- Peer Team Visit 2.
- Any other matter with the permission of the chair 3.

Resolutions:

- (i) A schedule is prepared for the interaction with the Parents, Alumni and students of Peer team visit
 - (ii) All the HoDs are instructed to prepare the students for the display of projects in their respective labs.
- Schedule of Peer team visit is prepared according to the guidelines of NAAC. 2.

The Peer members are:

Dr. Yellappa Muni Raju

- Chairperson

Dr Shikar Kumar Sarma

-Member Co-ordinator

Dr. R. Kittappa Vaithyanathan

-Member



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Dr. V. Narayana Rao	Principal	Rao
Sri PL Ramesh	Vice-Principal	Ada
Dr. M. Venkateswara Rao	Vice-Principal	Not
Dr. G. Krishnaveni	IQAC Coordinator & NIRF Nodal Officer	avser
Smt. Shamim	Asst. IQAC Coordinator	&
Sri P. Ravindra	In-Charge-Criteria-1	2 minutes
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Goulton fr. Kiron Kumar Mlm
Dr. K. Kiran Kumar	In-Charge-Criteria-3	f. Knowkunal
Sri V. Suresh	In-Charge-Criteria-4	Allum
Captain KPTV Bhaskar	In-Charge-Criteria-5	You
Sri N. Hemanth Kumar	In-Charge-Criteria-6	Willeanor .
Smt. O. Sailaja	In-Charge-Criteria-7	de



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INTERNAL QUALITY ASSURANCE CELL MEETING MINUTES - 2023-24

Minutes of the 7th Meeting of Internal Quality Assurance Cell (IQAC) held on 20th April 2024 with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber at 5: 00 PM to discuss the following agenda.

Agenda:

- 1. Action taken report of the 6th meeting of IQAC.
- 2. Declaration of NAAC result -A++ (CGPA as 3.53)
- 3. Any other matter with the permission of the chair.

Resolutions:

- 1. Peer team visit completed successfully on 22nd and 23rd February 2024.
- 2. College accredited with A++ with CGPA of 3.53
- 3. It is resolved to put up the same spirit and dedication in achieving the NIRF ranking.

PRINCIPAL
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Sri PL Ramesh	Vice-Principal	Ma
Dr. M. Venkateswara Rao	Vice-Principal	NA
Dr. G. Krishnaveni	IQAC Coordinator & NIRF Nodal Officer	aver.
Smt. Shamim	Asst. IQAC Coordinator	8
Sri P. Ravindra	In-Charge-Criteria-1	Damiroto
Smt. P. Gowthami Devi	In-Charge-Criteria-2	Goulti
Dr. K. Kiran Kumar	In-Charge-Criteria-3	K-Kironkmar
Sri V. Suresh	In-Charge-Criteria-4	Allows
Captain KPTV Bhaskar	In-Charge-Criteria-5	Josh.
Sri N. Hemanth Kumar	In-Charge-Criteria-6	Myreeras
Smt. O. Sailaja	In-Charge-Criteria-7	ku