

**Student Workshop on
"ITR Form Filling"**

Organized by: Department of Commerce

11th September, 2018



**Sri E. Vara Prasad, Vice – Principal
honoured with a bouquet**



**Sri Ch. Amar Sudheer, Chartered
Accountant honoured with a bouquet**



**Dr. B. Ramaiah, Head, Dept. of
Commerce honoured with a bouquet**



Talk by the Vice - Principal



Students at the Programme



Speech by Dr. B. Ramaiah



Sri Ch. Amar Sudheer addressing the students



Felicitation to Sri Ch. Amar Sudheer

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Session-I - CH.Amar Sudheer C.A {8.15am-8.40am}

- Inaugural Function** : Honourable Guests Sri. CH. Amar sudheer C.A,
Sri .N .Ravi Kishore C.A
- Distinguished Guests** : Dr. V. Narayana Rao {Principal}
Sri .E. Vara Prasad {Vice-Principal}
Dr. B. Ramaiah{Head ,Dept of Commerce}

About Resource Person

C.H Amar Sudheer is one of the famous leading Chartered Accountant in different states of our Country. He is well known with his services to his Profession and producing a great number of Chartered accountants and Tax Consultants. He has given many national and international seminars and attended many Guest lecturers in different universities and colleges to develop the inevitable things among the students and providing his valuable guidance to students for choosing right career in accounting background.

Explanation about the topic {8.40am to 10.15am}

- Who should file IT Returns
- Who can file Manual Returns
- Who should file Electronic Returns
- People who have IT Return filing Exemptions
- Different types of returns Sec-139
- Dates for Return Filing
- IT Department Site Menu
- How to get registered in Income tax website
- How to get linked with PAN and Aadhar card
- How to use menus in the dash board containing in Income Tax website.
- Finally Queries.

ITR FORM FILLING Guest lecture

Session-II By N.Ravi Kishore[10.45am-12.45pm]

About Resource Person

Sri .N .Ravi Kishore is one of the famous leading Chartered Accountants in the state of Andhra Pradesh. He is well known and eminent Chartered Accountant with his excellences over 25 years in accounting stream. He guided many young students for getting internships which is mandatory in various universities and became the Role model for many upcoming graduates especially in Accounting Stream. He attended many guest lectures for motivating students towards from filling and filling of Income tax returns.

Explanation about the Topic [10.45am -12.45pm]

- Introduction about the Form Filling.
- Types of taxes.
- Tax is not a charity but it is compulsory fees levied by the government.
- In 2017-18 financial year our Central government has collected 20 lakh crores as taxes directly and indirectly from the general public under current rates.
- Explanation about Form 26[A]
- Filling of ITR Returns should be made in a prescribed format because if it is not made in prescribed format it is deemed that the returns are not filled. Therefore prescribed format is mandatory to file ITR Returns.
- Filling of Returns is made voluntarily irrespective of any notice from IT department or in any other form.
- Procedure for filling ITR
 - Preparation of Income Statement of assessee.
 - Selection of Form
 - Filling of form with necessary information.
 - Validation.
 - Uploading in income Tax Department website.
 - Submission of form.
- Making of Digital Signature which is mandatory for certain assesses and optional for certain assesses.
- Queries session.

Valedictory proceedings [12.45pm] :A small felicitation to the honorable guests by Dr.V.Narayana Rao [Principal],Dr .B .Ramaiah [HOD ,Department of Commerce] and other departmental members.