KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)



IQAC

MINUTES OF MEETING

2017-18

Minutes of First Meeting of IDAC held on 15.6.2017

Hinestes of First meeting of IQAC for the academic year 2017-18, held on 15.6.2017 en Principals chamber at 10.00AM with Principal in chair, IQAC co-ordinator and other members to discuss the following agenda.

Agenda:

Item NOI: To constitute IQAC committee for the academic year 2017-18.

Item NO2: Discuss about the plan of action of IRAC for 2017-18

Item NO3: Preparation of Academic Colonda

Them NO4: Distribution of Teaching diaries and Teaching notes to staff.

I tem NO 5: To conduct National Berningson Resolutions

1. It is cenarimously sessolved to Constitute the following IQAC committee for the academic year 2017-18.

Minutes of Sugard Hectina of TEDA - It is unanimously resolved to prepare the plan of action of IRAC in 2 days 3. It is also resolved to assist the serior members en correction of Academic Calender It is unanimously susplied to distribute Teaching diaries and Teaching notes to all the departments. 5. It is also sessived to conduct National Berninae on Human Values. O. Seebhaghin I QAC- cordinator in the month of sugueton To dondered highernal Level Westshap by 10 per pare the budget peoposals for the dientation program. To collect data on Remedial Coaching classes details from 2012-18 to 2016-17 Action Taken Report of First Keeley · Plan of Action of I GAC is propored

Dr. V. Navayana Rao \ Principal & Chairman Sri J. Pander Ranga Rao JM Director, Academics & Flanning Dr. V. Subhasheni & I are coordinator. Sr. T.D. Johnson Asst. co-ordinator Dr. P.B. Sandhya Sni House Sri. S. Venkalesh 11 S. Parl Dr. J.V. Chalapati Rao " Si. T. Bhageya Kuman , (1) Dr. B. Ramiah Sri. S. Soinivas - office subtd. S. Sym 80. P. L. Ramesh-controller of exams Si. D. Subbarao Industrialist De Steel Si. N. Samba Siva Rao by the academic year 2017-18

Minutes of Second Heeting of T.QAC held on 24.7.17.

Hinutes of Second Meeting of TRAC
held in Principals chamber with

Principal in chair, IRAC-cordinator and
other members at 1100 Am to discuss

the following agenda.

Agenda:

- Action Taken Report on Minutes of First Heeting of IRAC held on 15.6.2017.
- 2. To conduct one week orientation Program in the month of August
- 3 To conduct a National Level Workshop by computer department.
- 4. To prepare the budget proposals for the orientation program.
- Jo Collect data on Remedial Coaching classes details from 2012-13 to 2016-17.

Resolution;

Action Taken Report of First Meeting.
of IRAC.

· Plan of Action of IQAC is prepared

- · Academic Calender is framed and submitted to Principal.
- · Teaching diaries and Teaching notes are distributed to the staff
- · A National Seminar on Human Values is conducted on 30th June 2017.

Item 2:

It is unanimously resolved to conduct one week orientation Program in the month of August.

To conduct a National Level Workshop IEm3: by computer Department.

ILEMU

It is unanimously resolved to prepare budget proposals for one week orientation program ..

I tero NO 5:

It is unanimously seesolved to collect data on Remedial coaching classes from 2012-13 to 2016-17.

> O Subbashini IQAC. Coordinator

Dr. V. Navayana Rao \) Principal & Chairman Sri J. Pander Ranga Rao JM Diretor, Academics & Hanning Dr. V. Subhashini T 162 1708 12121 I QAC coordinator. Sr. T.D. Johnson Asst. co-ordinator Dr. P.B. Sandhya Sni la Hember Sri. S. Venkalesh 11 5. Carled Dir. J.V. Chalapati Rao " Sn. T. Bhageja Kurnası " M Dr. B. Ramiah " B. Ros Sri. S. Srinivas - office suptal. S. Sen 80. P.L. Ramesh-controller of exams Si. D. Subbarao Industrialist De Sul Sri. N. Samba Siva Rao lus or the academic geor 2017-18

Minutes of Third meeting of I.QAC held on 20.09, 2017.

Hinutes of Third meeting of IQAC held in IQAC second on 20,09 2017 at 11.00 Am with IQAC-coordinator and other members to discuss the following agenda.

Agenda

- Action Taken Report on Minutes of Second meeting of IQAC held on 24.7.17
- à Acoaseness Programs on NAAC Accreditation and Formulation of Steering Committee.
- 3. Preparation and Submission of AQAR
- 4. Conduct of Internal Academic Audit

Resolutions:

- Action Taken Report on minutes of Second meeting.
 - "Tuture Trends in Oceality Enhancement is conducted by IQAC from 5th_ 11th Aug.

Minutes of Fourth Heeting of IDAC held on 2.11.17.

Hinestes of fourth meeting of IQAC & held on 2.11.17 at 11.00 A.m in IOAC 90000 with Principal en chair, IQAR coordinator and other members to discuss the following agenda.

Agenda:

1. confirmation of minertes of Third meeting 20,9.2017 of IRAC held on

Preparation of SSR to NAAC.

Discussion of doubts in the Hannal of NAAC with Proof: K. Vinnaya Rao, forma vice-chancella, Achariga Nagazjuna University

Conduction of Workshop on Intelluctual property rights.

Resolutions

Action Taken seeport of minutes of Third meeting of IQAC

Awarness about New NAAC format is given to all lecturers through a Power point presentation by Dr. V. Subhashim and Si. T. D. Johnson, Co-ordinator and Asst. co-ordinator of NAAC.

- · AQAR is prepared and submitted to NAAC, on 1st october 2017.
- o Internal Academic Audit is conducted to all departments

Item 2: Resolution:

It is unanimously Hosolved that the steering committee that is formed for the seven criteria of NAAC should collect the information from different sources

Item3: Resolution

It is unanimously sesolved to interact with Prof. K. Vinnaya Raw and Closify the doubts in NAAC manual.

Iterory: Resolution:

It is also unanimously sesolved to conduct an Workshop at Nation Level on IPR which is funded by

ICSSR.

U-Subhaghini I.QAC- coordinator

Dr. V. Navayana Rao | M Principal & chairman Sri J. Pandu Ranga Rao JM Director, Academics & Flanning 15.6.2017 20 Dr. V. Subhashini I are coordinator. Sr. T.D. Johnson Asst. co-ordinator Dr. P.B. Sandhya Sni Da Hember Sri. S. Venkalesh " S. Carled Dr. J.V. Chalapati Rao " Si. T. Bhageya Kuman " () Dr. B. Ramiah " B. Ros Sn. S. Soinivas - office suptd. S. Sui 80. P.L. Ramesh-controller of PL Si. D. Subbarao Industrialist De Steel Sri. N. Samba Siva Rao lus or the academic geor 2017-18

Minutes of Fifth Meeting of IRAC held on 28.12.18

Hinestes of Fifth meeting of IAAC held an Principal chamber with Principal held an Principal chambers, IAAC co-ordinate in Chair, IAAC members, IAAC co-ordinate and criteria Incharges to discuss the following agenda.

Agenda:

3.

of IQAC:

Preparation for Academic Audit

updation of documents by all departments

progress in criteria work for submission

of SSR.

Resolutions:

Action Taken Report:

- · Steering committee of NAAC criteria are progressing in their work.
- is carried but for 2 days in the month of November 2017.
- Beminar in the month of January 2018

2. It is unanimously resolved to prepare for the Administrative Academic Audit

3. It is also unanimously resolved to

3. It is also unanimously sesolved to monitor the progress in criteria work every week-

4. It is also resolved to update the documents necessary for NAAC work.

I. QAC, co-ordinator

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Resolutions: Action Taken Percet

Steering committee of NAAS ariles

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Hovember 2017

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deminar in the month of someway soll

Dr. V. Navayana Rao | M Principal & Chairman Sri J. Pander Ranga Rao JM Director, Academics & Flanning 15.612017 in Dr. V. Subhashini I are coordinator. Sr. T.D. Johnson Asst. co-ordinator Dr. P.B. Sandhya Sni (A) Sri. S. Venkalesh " S. Parled Dr. J.V. Chalapati Rao " Si. T. Bhaqya Kumar " M Dr. B. Ramiah " B. Rom Sri. S. Srinivas - office suptol. S. Sen 80. P.L. Ramesh-controller of exams Si. D. Subbarao Industrialist Deful Sri. N. Samba Siva Rao Jus for the academic year 2017-18

Hinutes of Sixth Heeting of IDAC held on 28,2.18

The minutes of Sixth meeting of Itale held on 28. 2.18 in Principals chamber with Principal in Chair, Itale-coordinater, members and criteria incharges at 11.00 Am to discuss the following agenda.

Agenda:

- confirmation of rounceles of meeting of fifth meeting of IDAC.

Schedule for correction of criteria

Web site progression, and aploading of data on website

To conduct mack enspection of the documents of departments for NAAC.

Resolutions:

Action Taken Report of fifth meeting

- * All the départments are assessed by the Academic Administrative Audit
- · National Seminare on IPR és Conducted on January 11th 2018
- · Criteria work is monitored regularly

2. It is renanimously sessolved to prepare a schedule for correction of data templates of 7 Criteria. It is also resolved that each content a must be given 3 days for correction

Hirados of Sixth Heeting of I and

3. It is also resolved that website must be applied and all the events of the college must be infloaded in the website

4. It is also sessived to conduct

Mock inspection to all the department,
in the month of blanch/Afril sous

to keep seeady all the documents

necessary for NAAC inspection.

Action Taken Report of forth meeter,

Colonia work is monitored regulaty

D'Subhashini IQAC-Cordinator

Dr. V. Navayana Rao | M Principal & Chairman Sri J. Pander Ranga Rao JM Director, Academics & Flanning Dr. V. Subhashini I QAC coordinator. Sr. T.D. Johnson Asst. co-ordinator Dr. P.B. Sandhya Sni A Sri. S. Venkalesh 11 5. Paul Dr. J.V. Chalapati Rao " Si. T. Bhaqya Kuması " MA Dr. B. Ramiah " R. Ros Sn. S. Soinivas - office suptd. S. Sui 8n. P.L. Ramesh-controller of exams Si. D. Subbarao Industrialist Defel Sri. N. Samba Siva Rao lus or the ocademic year 2017-18