KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)





MINUTES OF MEETING

2016-17

Minutes of First Keeling of TQAC held on 22.5.2016 Minutes of First meeting of IQAC held on 22.5.2016 in the Principals Chamber at 10.00AM with Principal in chair, IQAC- coordinator and other members to discuss the following agenda. Agenda; ItemNOI: To constitute IOAC committee for the academic year 2016-17. Item NO2; Discuss about the plan of action of I&AC and Academic Colordoz ItemNO3: conduction of FDP program to teaching staff. ItemNo4: Distribution of NAAC formats and Teaching diaries & Teaching notes to Staff. Resolutions . 1. It is unanimously resolved to constitute the following TQAC committee for the academic year 2016-17.

Do, P. Krishna Heathy Row Principal & Choir person Dr. V. Subhasheni - IQACCO adirator - 12 Si- T. D. Johnson - Asst. Co-Ordinator. Sri. J. Pandu Ranga Rao JPI Sr. S. Venkatesh 5. Denly Sn'. S. Soine Vas - office septed, Since Sri. K. Pittchi Reddy - Controller of exame Sn. ch. Nagabhushanam. (0) Dr. P. B. Sandhya Sni B B. Rams Dr. B. Ramiah. Dr. J.V. Chala pati Rao. He Sri. P. Devaxaj Kurnar ACO 7. It is unanimously resolved to prepare the plan of action of IQAC for 2016-17 and Academic Calender, 3. It is also resolved to conduct an FDP program for leaching staff in the first week of June 2016, It is also resolved to prepare and distribute Teaching diaries and Teaching notes and other famats to departments on the se-opening day. D. Seephashini IQAC. coordinator

Minutes of Second meeting of IQAC held on 06.07. 2016. The second meeting of IQAC for the academic year 2016-17 was held in IQAC soon on 6th July 2016 at MAM. with Principal, IRAC- coordinator, and other members, to discuss the following agenda. R. "Pitteli Re. Agenda Action Taken Report on Minutes of first 10 meeting for the academic year 2016-17 To average " a quest lecture by IQAC. 2-To encourage staff to register for re-phils/ 3 Ph. D.s and to apply for Kinon Research projects 4. To arrange Parents meet and Parent-Staff Student interaction in Parents meet To submit ARAR to NAAC, 5-Resolutions: Item 1: The chair person gaquested the IQAC co-ordinator and other members to approve minutes of previous meeting. The following is the action taken report

of the previous meeting. Action Taken: · Plan of Action of IQAC is prepared for a cademic year 2016-17. · Academic calender is prepared with the aggistance of other series members. · An FDP program is conducted on skill Development and Effective Teaching in Academia by Sri. Alapati Sri Nagesh, International corporate Trainer, Heyderabod, on and June 2016. · IQAC formats, Teaching diaries and teaching notes are distributed to all the departments. REm 2: It is unanimously resolved to conduct a quest lecture on Research enhancement ien the month of July. Item3! It is also resolved to encourage staff to apply for Kinor Research projects and to register for M. philis & Ph. D's Itemy: It is also resolved to arrange a Parent - Staff - Student interaction meet

in the month of July. Item 5! It is unanimously resolved to submit AQAR to NAAC. U-Subbastieni IQAC- co-ordinator Academia by Si Alopate Stinting Shy TOAC formate, Teaching diance a P. to m 2: It is unanumberly reacolized to wided Itelasi metro sacolu staff to apply for things Researce project and to regarder for Millie Phillies Phillips

Minutes of Third meeting of IQAC held on 12.09.2016 The third meeting of IQAC for the academic year 2016-17 was held on IRAC 2000 000 124 September 2016 at 11A-10 with Principal, IQAC- coordinator and other members, to discuss the following agenda. Agenda: 1. Action Taken Report on Hineles, of Second meeting for the academic year 2016-17. 2 Conduction of National and International Seminars To conduct a braining comp to the 3. non-leaching staff, in computer Stills To appoint a Nodel affice for NIRT. 4. and other members to assist him. Resolutions: Item 1: The chainperson requested the IQAC- coordinator and other members to confirm the minutes of second meeting of IRAC. The following is the action taken support of the previous meeting.

Mindes of Third medery Action Taken Report: Item NO 1; 1. A quest lecture is arranged by I.Q. AC on Paper publications & consultancy by Poof · P. V. V. Poasada Rao, Andha University-2. He staff members are encouraged to register for M. phil / Ph. D.8 and to apply for Minor Research Projects-A parents meet is arranged in the 3. først week of September. Item NO: 2: It is unanimously resolved to conduct National and International Seminary The HOD'S are suguired to submit their proposals in a week. Item NO: 3 It is unanimously resolved to conduct training camp in computer skills for non-teaching staff It is unanimously resolved to appoint Item No;4 K. Naveen Kumar, Dept. of Mathemailies as Nodal afficer for NIRF. D'Subhaghini IQAC- Co ordinator

Members Present: Dr. Vi Narayana Rao Dr. V. Subhashini & Si. T.D. Johnson TO. Sri. J. Pandu Ranga Pao Jpt Sri. S. Venkatesh S. Demlent Dr. P.B. Sandhyasi b Dr. B. Ramiah. BRamus Dr. J.V. Chalapati Rao Opens Sri. P. Devasaj Kumar 12 Sn. S. Sninevas (office supt) S. Sein So K. Pitchi Reddy De FORILA OF Should all and w changed syllabury

Minutes of Fourth Meeting of TOAK held on 15. 10. 2016. The fourth meeting of I.QAC for the academic year 2016-17 was held in Principals chamber with Principal in Chamber, IQAC-Coordinator, Asst. co-ordinator and other members of IQAC, to discuss the following agenda: Agenda: Action Taken Report of minutes of meeting conducted on 12,09,20161 1: To discuss about the progression in d the Work of NIRF. To discuss about Internal Academic 3 Audit 4 Discuss about the conduction of IQAC National Workshop 5. Discuss about II and IV the Semesters newly changed syllabus,

Resolutions; Itemi: Action Taken Report of Vinertes of 3 meeting held on 12.09.2016 · A National Workshop on Embedded Systems design using Andrino" was organised by Physics Dept. · A training comp on Advanced Excel is conducted to non-teaching staff-Mo. K. Naveen Kumaer, and other members are appointed as Nodal afficer for NIRF. Item 2! The work of NIRF is progressing gradually. It is unanimously resolved to conduct Item3; Internal Academic Audit to all departments A schedule is prepared for inspection. It is unanimously resolved to conduct I te roy; I a Ac National Workshop on Research and "Innovations: Issues & challenges" on 22" oct 2016. It is seesplied that the II nd and IV IEMNO 5. Semester syllabi must be seevised with the help of academic experts. & Subhaghi I QAC- Loordinator

Members Present; Drov. Narayana Rao R Do. V. Subhashini & TO. Sn. T.D Johnson Soi. J. Pander Ranga Rao JPL Dr. P. B. Sandhya Sin Da Bri. S. Venkatesh S. Penfel Dr. J.V. Chalapati Rao Op Soi. P. Devaraj Kumar. To Sri. S. Srinevas Coffice super) S. Seini Sos K. Pitchi Reddy. De He CLOCK Internal Acadomic Acidot to all departments A schedule jes propaged for unspected The is consumously resolved to conducer I a de Maluoral Montahaja on Resumedy alog Trovalions: Issues & challong & on 25° al It is seechied that the IT hand IN Circo No 5 ésemestés syllabé must be servised with the half of academic expends

Minutes of Fifth Keeling of IQAC held on 13. 12. 2016 The fifth meeting of IQAC for the academic year 2016-17 was held in IQAC 90000 with Principal in choir, I QAC cordinator and other members to discuss the following agenda. l'Action taken report on minutes of meeting 0 f you meeting held on 15.10, 2016. 2 organizing a quest lecture by IQAC. Feed back collection and analysis from parents, students, Teachers and Alexani 31 Prepare a dotabase with aluroni and 4. meeting with them Resolutions: Action Taken Report; · NIRF Work is completed: Internal Academic Audit to all departments is conducted. JAAC National Workshop on Research & Innovations is conducted on 22,10,16 . The II'nd & IV Semester syllabi are modified by different de partments.

Minute of Felch Kedeng of LOA a. It is cenanimously resolved to organize a Motivational Talk by an errinent academician. It is also resolved to collect feedback 3. from stake holders. 4. It is also resolved to conduct a meeting with alumni or quest loclines by 1.0 AC. U.Subhastin Togetishe and Aloun IQAC-Coordinator Pachane a database with almone and meeting with them. Action Taken Repeare: MIRE Work is completed. Interment Academic Audit to all departments às conducted. I are national Water on Research & Innovations is conducted on 22.10.16 The IT is a IV Samester sallabe and modified by different de part ment

Members Present; Drov. Narayana Rao R Do. V. Subhashini & R. Sni T.D Johnson Sn. J. Pander Ranga Ras JPL Dr. P. B. Sandhya Sn Da Sri. S. Venkatesh S. Perkel Dr. J.V. Chalapati Rao Op Soi. P. Devariaj Kumar. Sri. S. Srinevas Coffice super) S. Spini Sos K. Pitchi Reddy. Dr Internal Academic Acidet 15 all depart A schaltelle jes propared for unspects an centerroudy seasined to conduct I a de Maleonal Mosterhop on Respondent and 23 3 77 Trovalions: Issues & challonger on 23" oct It is secolved that the This and In TE asko 5 sermester syllabi must be savi sed with the half of academic cyperts

Minutes of Sixth Meeting of IQAC held on. 26.2.2017. The minutes of sixth meeting of IQAC was held on 25,2,2017 at 11-00 AH in IQAC chamber with Principal, Director Academics & Planning, IQAC-cordinator, and other members to discuss the following agenda. Agenda: 1. confirmation of Action Taken on the agenda of fifth meeting of IQAC. 2. completion of Departmental NAAC work. 3. Internal Academic Audit for all depart 4. Extension of Research centre Resolutions; Action Taken Report of 5th meeting of · A motivational talk is organised on "Be The Change" by Dr.G.V. Rao on 29th Dec. 2016. Feed back is collected from all state holders. · A meeting is conducted with alumni about their plan of actions withe Coming academic year.

Menutes of sixth Meder 2. It is unanimously resolved that all the Departments should complete their profiles, other works and submit there to IarAc. 3. It is also resolved to conduct Mock Inspection to all the departments 4. It is also resolved to apply to Krishna Unitersity for extension of Research centre 2. Completion of Departing it for all deposit U. Subhashini IQAC- cordinator Action Taken Frepert of 5th meeting of · A mobilisand talk is againing on Be The Change by Dr G. V Ras on 20 Dec. Jol · Feed back as collected from all stops holders · A meeting is conducted with abund about these plan of action of the

Members Present; Drov. Narayana Rao R Do. V. Subhashini & To Sn. T.D Johnson Sn. J. Pander Ranga Pao JPL Dr. P.B. Sandhya Sn Da Sri. S. Venkatesh S. Penkel Dr. J.V. Chalapati Rao Qo Sn. P. Devaraj Kumar. Si. S. Sinivas Coffice super) S. Saini Sos K. Pitchi Reddy. D concrete sacolited to conduct Internal Acadomic Acidet to all departing A sokadule jes proposed for unspected The is consumously resolved to conduce I a de Maluoral Mostahop on Reserved and Timovalions: Issues & challonger on 23° all It is seeched that the IT's and IN TE ONO 5 Semester syllabi must be servised with the halfs of academic cyperis