

**KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)**

**KOTHAPETA, VIJAYAWADA – 520 001**



**WARD COUNSELLING MINUTES**

**2019~20**

2019-20

19

## ward counselling meeting

A ward counselling meeting was held in the principal's chamber on 19.7.2019 at 12:30 PM to constitute the ward counselling committee.

### AGENDA:

1. constitution of a committee
2. Action plan for 2019-20

### Resolutions:

1. It is resolved to constitute the ward counselling committee for the academic year 2019-20 with the following members.

- |  |               |                  |
|--|---------------|------------------|
| 1. Dr. V. Narayana Rao                     | chairman      | <i>Rao</i>       |
| 2. Sri E. Vara Prasad                      | vice-chairman | <i>Prasad</i>    |
| 3. Dr. K. Naveen Kumar                     | "             | <i>K. Naveen</i> |
| 4. Sri P. L. Ramesh                        | Director A&P  |                  |
| 5. Dr. K. Siva Prakash Rao                 | convenor      | <i>Rao</i>       |
| 6. Dr. M. V. Srinivasa Rao                 | Member        |                  |
| 7. Smt. M. L. Prasanna                     | "             |                  |
| 8. Sri V. Ramesh                           | "             |                  |
| 9. Sri L. Vijay Kumar                      | "             |                  |
| 10. Sri D. Prem Kumar                      | "             |                  |
| 11. Sri T. Ranga Babu                      | "             |                  |
| 12. MVS Kowshik (U) Bcom (comp) - 173243   | "             | (student)        |
| 13. M. Geetika (U) B.Sc (M.S.U-2) - 183535 | "             | ( " )            |

2. An Action plan is prepared by the committee members as follows.

a. It is resolved to allot one class to each lecturer. Each ward counsellor will look

- after the students academic performance.
- b. it is resolved to design & distribute word counselling Books.
  - c. It is resolved to a students, parents meeting for the first year students.
  - d. It is resolved to provide monthly attendance I, II mid marks and sem-end marks to the word counsellors time to time.
  - e. It is resolved to counsel the students in the presence of their parents, who have less than 60% attendance and who do not pass even the mid examinations.

signatures:

- ① ~~Kao~~ (Dr V. Narayana Rao)
- ② ~~Pr...~~ (E. vara prasad)
- ③ ~~Nain~~ (Dr K. Navan Kumar)
- ④ ~~PL~~ (P. L. Ramesh)
- ⑤ ~~Deer~~ (Dr K. Siva Prakash Rao)
- ⑥ ~~MD~~ (Dr M. V. Srinivasa Rao)
- ⑦ ~~McB...~~ (M. L. Prasanna)
- ⑧ ~~V-h...~~ (V. Suresh)
- ⑨ ~~W...~~ (L. Vijay Kumar)
- ⑩ ~~P...~~ (D. Prem Kumar)
- ⑪ ~~Rao~~ (T. Ranga Babu)
- ⑫ ~~Koush~~ (M. V. S. Koushik)
- ⑬ ~~Geetha~~ (M. Geethika)

## ward counselling meeting

A ward counselling meeting was conducted in the principal's chamber on 21.8.2019 at 12:30 PM with ward convenor and ward incharges.

- AGENDA:
1. Parents meeting
  2. students insufficient attendance
  3. motivation of students
  4. conducting of H.O.'s meeting

### Resolutions:

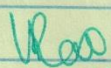
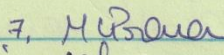
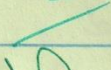
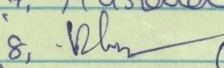
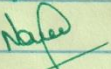
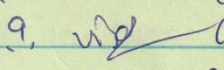
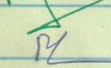
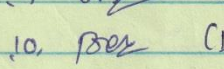
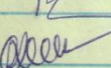
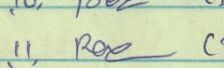
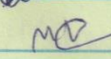
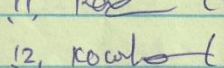
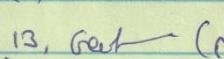
1. It is unanimously resolved to conduct parents meeting for first year science students on 17.09.2019 and Arts students on 18.09.2019.

2. It is resolved to identify and list out the students, who have insufficient attendance.

3. It is resolved to enable the faculty, to motivate the students to be regular to college and improve their academic performances.

4. It is resolved to conduct meeting for the concern H.O.'s to instruct the faculty to start counselling of students as per their ward allotment.

### signatures:

- |  |   |
|--|---|
| 1,  (Dr. V. Narayana Rao)     | 7,  (M. L. Prasanna)    |
| 2,  (E. Venkatesh)            | 8,  (V. Suresh)         |
| 3,  (Dr. K. Naveen Kumar)     | 9,  (L. Vijay Kumar)    |
| 4,  (Dr. K. S. Prakash Rao)   | 10,  (D. Prem Kumar)    |
| 5,  (Dr. K. S. Prakash Rao)   | 11,  (T. Ranga Babu)    |
| 6,  (Dr. M. V. Srinivasa Rao) | 12,  (M. V. S. Koushik) |
|  | 13,  (M. Geethika)      |

## ward counselling meeting

A ward counselling meeting was conducted in the Principal's chamber on 13.09.2019 at 12:00 PM with ward convenor and ward incharges.

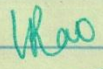
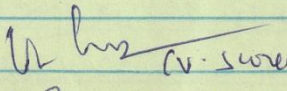
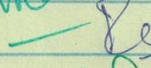

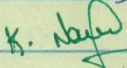

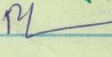

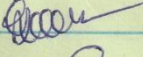

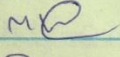

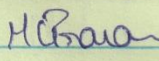
### AGENDA:

1. Identification of students with low result and attendance.
2. Remedial coaching to the slow learners
3. counselling by Psychologist to students with low results.

### Resolutions:

1. It is resolved to identify the students with insufficient attendance and who fail in the I<sup>st</sup> mid examinations of I<sup>st</sup>, II<sup>nd</sup> & V<sup>th</sup> semesters.
2. It is resolved to provide remedial coaching for the students, who fail in I<sup>st</sup> mid examinations.
3. It is resolved to provide counselling individually to students with low results by psychologist Mrs. G. <sup>Lakshmi</sup> Kalyani Devi Reddy

### signatures:

- |   |   |
|---|---|
| 1.  (D.V. Narayana Rao)  | 8.  (V. Suresh)       |
| 2.  (E. Vara Prasad)     | 9.  (C. Vijay Kumar)  |
| 3.  (K. Naveen Kumar)    | 10.  (D. Prem Kumar)  |
| 4.  (P.L. Ramesh)        | 11.  (T. Ranga Babu)  |
| 5.  (D.R.S. Prakash Rao) | 12.  (M.V.S. Gowshik) |
| 6.  (M.V. Srinivasa Rao) | 13.  (M. Geethika)    |
| 7.  (M.L. Prasanna)      |   |

## ward counselling meeting

A ward counselling meeting was conducted in the principals chamber on 15.10.2019 at 12:30 PM. with ward convenor and ward incharges.

### AGENDA:

1. students insufficient attendance
2. counselling of students
3. Interaction with parents.

### Resolutions:

1. It is resolved to identify and list out the students who have insufficient attendance upto II<sup>nd</sup> mid exams of I<sup>st</sup>, II<sup>rd</sup> & 5<sup>th</sup> semesters.

2. It is resolved to enable the ward counsellors to counsel the students to be regular to the college & improve their academic performances.

3. It is resolved that the ward counsellors should interact with the parents of students who having insufficient attendance and poor result.

### signatures:

- 1, K Rao (Dr V. Narayana Rao) 9, Vijay (L. Vijay Kumar)
- 2, Pez (E. Varaprasad) 10, Bee (D. Prem Kumar)
- 3, K. Naveen (Dr K. Naveen Kumar) 11, Rane (G. Ranga Babu)
- 4, R (P. L. Ramesh) 12, Rao (M. V. S. Kowthika)
- 5, Prakash (Dr K. S. Prakash Rao) 13, Geetha (M. Geethika)
- 6, MVB (Dr M. V. Srinivasa Rao)
- 7, M. Pra (M. L. Prasanna)
- 8, V. S. Aradh (V. S. Aradh)

## ward counselling meeting

A ward counselling meeting was conducted in the principals chamber on 11.02.2020 at 12:30 PM with ward convenor and ward incharges.

### AGENDA:

1. students insubfficient attendance
2. counselling of students
3. Interaction with Parents.

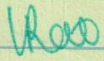
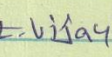
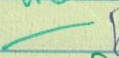
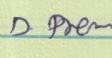
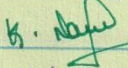
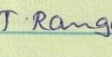
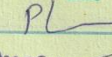
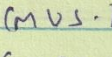
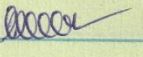
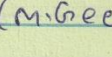
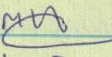
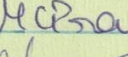
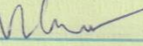
### Resolutions:

1. It is resolved to identify and list out the students who have insubfficient attendance upto 2<sup>nd</sup> mid exams of 2<sup>nd</sup>, 3<sup>rd</sup> & 5<sup>th</sup> semesters.

2. It is resolved to enable the ward counsellors to counsel the students to be regular to the college & improve their academic performances.

3. It is resolved that the ward counsellors should interact with parents of students having insubfficient attendance and poor result.

### signatures:

- |  |  |
|--|--|
| 1.  (CDR V. Varayana Rao)     | 9.  (T. Vijay Kumar)    |
| 2.  (E. Vara Prasad)          | 10.  (D. Prem Kumar)    |
| 3.  (Dr. K. Naveen Kumar)     | 11.  (T. Rangababu)     |
| 4.  (P. L. Ramesh)            | 12.  (M. V. S. Koushik) |
| 5.  (Dr. K. S. Prakash Rao)   | 13.  (M. Geethika)      |
| 6.  (Dr. M. V. Srinivasa Rao) |  |
| 7.  (M. L. Prasanna)          |  |
| 8.  (V. Suresh)               |  |